



**SPENCE**  
Neighbourhood  
ASSOCIATION

# Spence Neighbourhood Association **EMPLOYMENT OPPORTUNITY**

## **POSITION: Environment & Open Spaces Assistant**

**The Spence Neighbourhood Association is hiring an Environment & Open Spaces Assistant for the spring and summer.**

They will work with the Environment and Open Spaces department in our greenhouse, community and indoor gardens.  
Open to 18-30 years of age only.

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### **Primary responsibilities include:**

- Working with SNA's Environmental and Open Spaces Coordinator and Assistants to maintain and improve the neighbourhood image, community gardens and green spaces in the area. Most of this work will be outdoors.
  - Tasks include litter-picking, lawn mowing, compost turning as well as planting, weeding, and harvesting
- Leading teams of youth summer jobs employment programs in the same tasks.
- Providing support to individual community gardeners.
- Encouraging and demonstrating recycling and composting practices and other long-term beneficial environmental projects.
- Assisting with organising community and garden events and food security activities.
- Other indoor and outdoor maintenance work as needed.

### **Requirements:**

- Must be physically able to perform duties
- Provide Criminal Record and Child Abuse Registry checks including the vulnerable persons section (paid for by SNA)
- Must share the values of SNA and be prepared to work through the following lenses - Strength-Based, Restorative Justice, Anti-Racist, Anti-Oppression, Anti-Colonial and Harm Reduction
- Legally able to work in Canada (a Canadian citizen, permanent resident or a protected person as defined by the Immigration and Refugee Protection Act)

### **Assets:**

- Experience with gardening, greenhouse growing and/or composting
- Experience with community programming/organizing
- Preference given to demonstrated knowledge of inner city issues and hands-on experience
- Good communication skills
- Can work independently as well as cooperatively with others

**Hours and remuneration:**

The Employee agrees to fulfill a 35 hour work week. SNA agrees to pay \$18/hour for a 35 hour work week on a bi-weekly schedule, with hours paid as worked. Required CPP, EI, and tax deductions will be made and employer contributions will be paid. Responsibilities may require flexible hours to be worked; however, regular hours will be between 8:30 am and 3:30 pm, Monday to Friday.

**The Spence Neighbourhood Association would like to encourage applications from qualified candidates who reflect the diversity of our community. The Spence Neighbourhood Association highly encourages Indigenous People, Newcomers, People of Colour, Women, Members of the 2SLGBTQ\* Community, residents of the West End, and individuals with lived experience, as it pertains to this role, to apply.**

<b>DEADLINE FOR APPLICATION:</b>	<b>April 5, 2024 - 4:00 pm</b>
<b>SUBMIT RESUME &amp; COVER LETTER TO: Spence Neighbourhood Association</b>	Attn: Stephen Kirk 615 Ellice Avenue Winnipeg, MB R3G 0A4 Email: <a href="mailto:greenhouse@spenceneighbourhood.org">greenhouse@spenceneighbourhood.org</a>