



Youth Program Assistant

Volunteer Position Description

The Spence Neighbourhood Association works with the people of Spence to revitalize and renew their community in the areas of Holistic Housing, Community Connecting, Community Economic Development, Environment and Open Spaces, and Youth & Families.

Purpose: The Spence Neighbourhood Association is seeking outgoing, enthusiastic and reliable volunteers to assist with its after school Youth Program.

The Youth Program is open to Spence Neighbourhood youth ages 12 – 18 and offers them a healthy meal, a place to hang out with activities or outings happening every night, and safe ride home afterwards.

Location: Magnus Eliason Recreation Center (MERC) located at 430 Langside Street

Time Commitment: Seeking volunteers to commit to 1 evening per week that they regularly attend for approximately 3 hours/night from 6:30 pm – 9:30 pm. Hours may vary in the summer depending on outings.

Duties & Responsibilities:

- Assist with preparation, serving and clean up of snack
- Facilitate/participate in activities and ensure they are conducted in a safe, fun and inclusive manner, and that all participants are engaged.
- Be a role model for youth and develop a supportive, on-going, positive relationship with a younger person
- Support the Youth Program's staff with their daily responsibilities

Skills & Qualifications:

- Current Child Abuse Registry Check
- Friendly, welcoming, respectful individuals with a positive attitude
- Trauma Informed Care is an asset but not required

Benefits:

- Gain valuable mentorship experience working with diverse, at-risk youth.
- Volunteers who demonstrate enthusiasm, reliability and leadership skills can, upon request, receive character references from the coordinator for commitments lasting longer than 3 months.
- Dedicated, engaged and consistent volunteers have the potential to be brought on as junior staff members.