



## **Needle Disposal Volunteer**

### **Volunteer Position Description**

The Spence Neighbourhood Association works with the people of Spence to revitalize and renew their community in the areas of Holistic Housing, Community Connecting, Community Economic Development, Environment and Open Spaces, and Youth & Families.

**Purpose:** The Spence Neighbourhood Association is seeking dedicated and reliable volunteers to assist with the reporting and safe disposal of needles found in the neighbourhood. Volunteers will be connected to free needle disposal containers and other tools if needed.

**Location:** Will be working outdoors in the neighbourhood but reporting to 615 Ellice Avenue

**Time Commitment:** Seeking year-round casual volunteers who would be required to report to the Community Connecting Coordinator once a month.

#### **Duties & Responsibilities:**

- Regularly spot, safely collect and report needles found in the community
- Fill out Needle Disposal Form
- If run out of forms are responsible to note down details, and retrieve new forms from the coordinator
- Return form and report monthly to the Community Connecting Coordinator
- Required to meet before starting to get training on safe needle disposal, the reporting procedures, and forms.

#### **Skills & Qualifications:**

- Ability to write

#### **Benefits:**

- Help to make the Spence Neighbourhood a safer place.
- Learn to identify and properly report safety concerns in their community.
- Connected with training and learning opportunities.
- Receive a \$5 Tim Horton's gift card per walkabout upon completion of the audit.