



Building Belonging Assistant

Volunteer Position Description

The Spence Neighbourhood Association works with the people of Spence to revitalize and renew their community in the areas of Holistic Housing, Community Connecting, Community Economic Development, Environment and Open Spaces, and Youth & Families.

Purpose: The Spence Neighbourhood Association is seeking enthusiastic, passionate, adaptable and reliable volunteers to support and assist in the preparation and facilitation of the Building Belonging program. This includes engaging with participants (youth ages 6-12) during the program, building and maintaining positive relationships with participants, and program preparation for meals, outing and activities.

Location: Magnus Eliason Recreation Center (MERC) located at 430 Langside Street

Time Commitment: At minimum, one day per week for 2-4 hours. Preferred shift hours are from 2:00pm-6:00pm, however flexibility on this time frame is possible.

Duties & Responsibilities:

- Building relationships and engaging with children, ages 6-12
- Preparing and serving meals for 20-40 participants
- Cleaning up the kitchen and washing dishes
- Participating in program activities (e.g. sports, arts and crafts, games... etc)
- Attending outings as planned (e.g. skating, swimming ... etc)
- Assisting in the set-up & take-down of activities
- Using a restorative justice/strengths based (non-punitive) behavior management model to encourage positive behaviour in participants
- Other duties as assigned

Skills & Qualifications:

- Comfortable engaging with and building positive relationships with youth ages 6-12
- Comfortable working independently and as part of a team, and able to follow directions as given
- Basic cooking skills and kitchen safety knowledge required
- Comfortable participating in a range of programming within reason and ability
- Must have or be willing to acquire a criminal record check and child abuse registry check

- CPR/First Aid training is an asset

Benefits:

- Gain experience and confidence in the field of youth recreation work
- Make a difference in the life of youth in the community
- Build connections and relationships in the Spence Neighbourhood
- Gain experience using a non-punitive behaviour management approach
- Opportunities for training at discounted rates
- Volunteer in a supportive and inclusive work space